

**Amended 10.6.2014**  
**PLANNING BOARD MEETING**  
**Wednesday, October 8, 2014**  
**Stow Town Building**  
**380 Great Road**  
**Stow, MA**

1.	7:00 PM	Call to Order
2.		Review Correspondence and Minutes
3.	7:05	Public Input
4.	7:10	Planning Board Members' Updates (News and Views, Committee Reports and Work Plan Update)
5.	7:15	Planner's Report

***Discussion/Action Items***

1.	7:30	Collings Foundation Public Hearing Continuance – Continue without testimony to Nov. 5 <sup>th</sup> 7:30pm.
2.	7:35	Steve Steinberg – Future Lower Village Uses
3.	8:00	Endorsement and vote on 38 Adams Drive Hammerhead Lot Special Permit
4.	8:15	Discussion of Working Meeting agendas – Lower Village and NRPZ
5.		Adjournment

**CORRESPONDENCE:**

9.30.2014 TO: Alice Cushing – RE Spring Hill Estates Open Space  
10.1.2014 FROM: Mary Beth Rogers– RE opposition to Collings Foundation expansion  
10.3.2014 FROM: Harrison Leon Church, Lebanon, IL – RE Support for Collings Foundation expansion  
9.30.2014 FROM: Thomas Leunig, Menominee, WI – RE Support for Collings expansion  
9.17.2014 FROM: Marika Ver-Barnett, 106 North Shore Drive – RE Support of Collings Foundation  
9.25.2014 FROM: Collings Foundation – Invitation to attend private tour of facilities  
9.25.2014 FROM: Barton Road Neighborhood Association – RE Community Rebuttal of the Collings Foundation Submittals  
9.11.2014 FROM: Adam Wagman, North Shore Drive – RE Request for Cease and Desist of Collings Tanks on Barton Road.  
9.25.2014 FROM: Craig Martin – RE response to Adam Wagman request for cease and desist.

**TOWN BOARDS AND COMMITTEES:**

10.1.2014 Conservation Commission – RE List of Appointments  
10.2.2014 Building Department – Permits Issued September  
9.23.2014 Assessor's Department – FY 15 Database News Release  
9.15.2014 Board of Health – RE Hemenway Farm Immediate Response Action Status Report  
9.1.2014 Conservation Commission - Order of Resource Area Delineation off West Acton Road  
9.19.2014 Conservation Commission – Determination of Applicability at 109 Barton Road  
9.26.2014 Conservation Commission – Notice of Public Hearing – RE Oct. 7, Notice of Intent for removal and reconstruction of retaining walls and landscaping at 220 Barton Road.  
9.26.2014 Conservation Commission – Notice of Public Hearing – RE Oct. 7, Notice of Intent for construction of inground pool and fence.

**AREA TOWN BOARDS AND COMMITTEES:**

9.30.2014 Acton Planning Board – Notice of Public Hearing on Proposed Zoning Changes for October 9<sup>th</sup>.  
9.29.2014 Acton Board of Selectmen – Notice of Decision – RE Site plan Special Permit for office building  
9.29.2014 Acton Board of Selectmen – Notice of Public Hearing – RE Modification to Special Permit  
9.22.2014 Acton Board of Selectmen – Notice of Public Hearing – RE Application for Liquor License  
9.23.2014 Harvard Planning Board – Notice of Scenic Road Consent for stone wall reconstruction

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*Posted: October 3, 2014*

- 9.19.2014 Harvard Planning Board – Notice Public Hearing – RE Replacement of antennas at 7 Poor Farm road.
- 9.19.2014 Bolton Planning Board – Notice of Public Hearing – RE Scenic Road stone wall removal and tree cutting.

### **PUBLICATIONS**

Mass Interchange Fall 2014 – Massachusetts Rail project and transportation updates.

9.19.2014 CPTC Fall Workshop Flyer

### **LOOKING AHEAD**

Upcoming	Begun	Done
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<i>Task</i>	<i>Priority</i>	<i><u>Long</u> <u>Median</u> <u>ShortTerm</u></i>	<i><u>Timeline to</u> <u>begin</u></i>	<i><u>PB Member(s)</u></i>
Lower Village Planning Effort			Summer/Fall 2014	All
Review and Update sign bylaw	H	S		
Update Lower Village Zoning	H	S		
Establish Design Guidelines	H	S		
Traffic/Streetscape Final Design Plans				
Est. Natural Resource Protection Zoning Bylaw			Summer 2013	All Staff and Kathy Sferra to Draft
Review draft by-law for NRPZ	H	S		
Schedule meetings with other boards when draft is complete	H	M		
Discuss Open Space and Conservation Restriction policy with Town Boards	H	S		
Gleasondale Village Planning Effort			Summer 2013	All
Assess formation of neighborhood committee	H	S		
Begin discussions with Hudson re: water	H	S		
323 Great Road Open Space Purchase	H	S	Ongoing Monitoring of Project Status	
Input to BOS and Conservation Commission re: uses for Conservation Land	H	S		
Continue to work with Church on access/egress				

*Posted: October 3, 2014*

Adopt FEMA FIRM Update	H	M	
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